



BEAL HIGH SCHOOL



Headteacher: Ms S Snowdon

HE/SLP
3rd November 2009

TO PARENTS/CARERS OF STUDENTS IN YEAR 10

Dear Parents/Carers,

YEAR 10 PARENTS' EVENING – Tuesday 1st December 2009

You are invited to a Parents' Evening on **Tuesday 1st December 2009** where students' progress and attainment may be discussed with subject teachers, who will be available for interviews between 3.30 pm and 6.30 pm. An appointment sheet is attached with this letter which your son/daughter must take to each teacher you wish to see in order to make an appointment. In case your son/daughter loses the appointment form, we would advise you to keep a copy at home. *A copy of this letter also appears on the Beal website – address below.* Teachers should be approached at a convenient moment during lessons or form period time.

The Parents' Evening will be held in the School Hall and Dining Room with Mr Hewitt, Head of Year 10 and Ms Manders, Assistant Head of Year, available to deal with any specific queries. It is essential that parents limit themselves to a five-minute interview time in order to accommodate all parents wishing to consult with teachers. If you have any concerns which cannot be resolved in five minutes, a further appointment on another date should be booked. It is often useful to bring a small notepad to write down specific comments or targets set by teachers. In the past, a few parents have been confrontational towards teachers at Parents' Evenings and we wish to emphasise that this attitude is totally inappropriate. We welcome the attendance of students with their parents and as this is a school event, **school uniform should be worn**

I am always available at Parents' Evenings and can be found in my office or in the school hall, where I make frequent visits in a supportive capacity.

Please complete and return the reply slip below to let us know if you will be attending.

Yours sincerely

Ms S Snowdon
Head Teacher



RE: YEAR 10 PARENTS' EVENING – Tuesday 1st December 2009

I will/will not* be able to attend the Year 10 Parents' Evening on the above date (please delete as appropriate)

Signed: _____ Date: _____

Please print name: _____

Please return to your child's form tutor by Monday 23rd November 2009

Woodford Bridge Road, Ilford, Essex, IG4 5LP

	Telephone	Fax	Email address
Main School	020 8551 4954	020 8551 4421	admin.beal@redbridge.gov.uk
Communication & Learning Dept	020 8418 2602	020 8418 2604	adrienne.wright@redbridge.gov.uk
Sixth Form	020 8551 9378	020 8551 9249	vgoldreich.beal.redbridge@lgfl.net

www.bealhighschool.org.uk